

To : Ms Pat Chan Date : _____
 Fax Number 傳真號碼 : (852) 2637-3976
 Telephone Number 電話號碼 : (852) 2132-1330
 E-mail 電郵地址 : rrh.dos@regalhotel.com

Conference **5th International M-Libraries Conference 2014 (May 27-29)**
 The Chinese University of Hong Kong - Department of Library

From
 Your Name 姓名 : _____
 E-mail 電郵地址 : _____
 Fax Number 傳真號碼 : _____ Telephone Number 電話號碼 : _____

	Surname 姓	First Name 名	Confirmation No. 確認號碼
1) Mr先生 / Mrs女士 / Miss小姐 :	_____	_____	_____
2) Mr先生 / Mrs女士 / Miss小姐 :	_____	_____	_____

Arrival Date 入住日期 : **May**, 2014 **Flight 航班:** _____
 Departure Date 退房日期 : **May**, 2014 **Flight 航班:** _____

Transportation 交通 : FREE scheduled Airport Shuttle Bus () Arrival () Departure
 Limousine (豪華轎車) at HK\$850 () per way

Room Types 房間種類		No. of Room 房間數目
Superior Room (標準客房)	HK\$740	()
Deluxe Room (豪華客房)	HK\$940	()
Premier Room (高級客房)	HK\$1040	()
Triple Bed Room (三人客房) (fixed bed or Twin Room + extra bed)	HK\$940	()
Quadruple Room (四人客房) (fixed Bed or Twin Room + 2 extra beds)	HK\$1140	()

Free in-room internet access for **TWO** IP address per room

Buffet Breakfast 自助早餐 HK\$110 () per person 1 位
 Extra Bed HK\$300 () per night

Executive Club 行政樓層

Superior Room (標準客房)	HK\$1140 ()	Single Occupancy 單人	HK\$1290 ()	Double Occupancy 雙人
Deluxe Room (豪華客房)	HK\$1290 ()	Single Occupancy 單人	HK\$1440 ()	Double Occupancy 雙人
Premier Room (高級客房)	HK\$1490 ()	Single Occupancy 單人	HK\$1640 ()	Double Occupancy 雙人
Executive Suite (行政套房)	HK\$2340 ()	Single/Double Occupancy 單人/ 雙人		

- Free continental breakfast, in-room internet access for ONE IP address, use of Executive Club Lounge including afternoon tea and evening cocktail

All above rates are subject to 10% service charge per room per night 上述價格另加10%服務費

The above offers are valid on **May 26-31 inclusive**; Availability is valid on or before **May 14** and FINAL confirmation will be subject to room availability and quote.

Special Request 特別要求 : Double Bed 單人房 () Twin Bed 雙人房 () Non-Smoking 非吸煙 ()

Guaranteed Arrival By (保証入住)

Name print on Credit Card 信用卡持有人姓名 : _____
 Card Type 信用卡種類 : VISA () MASTER () DINERS ()
 Credit Card Number 信用卡號碼 : _____
 Expiry Date 有效日期 : mm/yy(月/年) _____

Shuttle Bus Service - Bus schedule is subject to change without prior notice. Hotel bears no liability for guests taking this shuttle bus service under all circumstances. Regal Riverside Hotel shall not be held liable for any losses/damages/injuries of guests taking shuttle bus services service and your company shall hold Regal Riverside Hotel harmless & shall indemnify/keep indemnifying Regal Riverside Hotel for all losses or expenses so incurred in relation to any claims arising out of the shuttle bus services.

Guarantee / Cancellation - The above booking(s) is/are guaranteed by your credit card once the reservation is confirmed, whole period stay per confirmed booking will be applied in case the guest(s) do not show up on the scheduled arrival date, any amendment or early departure / cancellation is received **30 days** prior to the arrival date.